MoReq2010 Backward Compatibility Guide v0.1

For users and translators of MoReq2

This document is a draft work-in-progress and is based on the draft version of MoReq2010 developed for public consultation and not the final published edition.

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1 Introduction

1.1 Status

This document is currently in early DRAFT form.

It has not yet been completed and will not be completed and finally released until all proposed extension modules to MoReq2010 have been published. Only at this time will the full mapping of backward compatibility to MoReq2 be realised.

1.2 Background

This guide has been prepared in order to assist the transition from MoReq2 to MoReq2010 within the DLM community. Although the underlying concepts and best practice embodied by MoReq2 has been preserved in MoReq2010, much of the superficial arrangement of requirements has been changed.

1.3 Purpose

This document is intended for use by those already familiar with MoReq2. This includes users, records management practitioners and translators of MoReq2.

1.4 Layout

The document is laid out in order of requirements in MoReq2. Reference numbers in the left-hand column therefore correspond to reference numbers used in MoReq2. All other reference numbers correspond to those used in MoReq2010.

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2 Rationale

The following factors have influenced the development of MoReq2010 and the consequent functionality it embodies.

2.1 Modularity

Many requirements that were included in the main body of MoReq2 (sections 3 through 9) have been moved to extension modules in MoReq2010.

2.2 Mandatory versus desirable

Because records systems are tested under MoReq (both MoReq2 and MoReq2010) the practice of specifying some requirements as mandatory and others as desirable has been discontinued in MoReq2010. In MoReq2010 an effort has been made to ensure that all requirements belonging to the core or a module are mandatory.

2.3 Functional versus non-functional and testable versus non-testable

Some MoReq2 functional requirements have been moved to non-functional requirements. MoReq2 included a column stating whether requirements were testable or not testable under the test framework. In MoReq2010 this practice has been discontinued. MoReq2010 functional requirements are all testable while non-testable requirements have been made non-functional.

2.4 Non-functional requirements

In MoReq2010 non-functional requirements are expressed as questions. It is anticipated that these questions will be asked by organisations and others who are procuring a records system. In many cases the answers will be specific to the particular implementation of an MCRS at a particular site. Because of this non-functional requirements are not tested in MoReq2010.

2.5 Minimalism

The main way in which MoReq2010 differs from MoReq2 is in its minimalist approach. MoReq2010 seeks to appeal to the widest variety of records systems including records system capabilities when they are built into business systems that vary in purpose, design and technology. MoReq2010 does not therefore require that records systems use traditional repository based architectures that are necessary to comply with MoReq2.

2.6 Interoperability

However, MoReq2010 can be said to be more prescriptive than MoReq2 in a different way. It requires that all records systems adopt a common model of records management far more closely that previous specifications. This is to support interoperability. MoReq2010 is the first specification in the MoReq family to identify the need for records systems not to operate in isolation and not to provide a dead end for storing records that are then hard to extract or can only be migrated with a significant loss of record context. For this reason MoReq2010 insists on a common approach that means that records can be successfully exported and imported between records systems, with no loss in record context or the ability to manage them over time.

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3 Classification Scheme and File Organisation

3.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Classification and aggregation are separate concepts
- Classes and aggregations are separate entity types
- Classes are held within the classification scheme (only one classification scheme is required by the MoReq2010 core requirements but an extension module covers multiple classification schemes)
- Aggregations are not specified as files, sub-files and volumes (although for backward compatibility extension modules cover specialised aggregation sub-types with these characteristics)
- All records must be placed into an aggregation
- All aggregations and records must be classified and may have multiple classifications
- Classifications are inherited through hierarchical aggregation
- One of the classifications applied to aggregations and records is considered to be its primary classification
- The primary classification gives a record its default disposal schedule

3.2 Mapping of requirements

3.2.1 Configuring the Classification Scheme

MoReq2	MoReq2010	Remark
3.1.1	N1.18.16	Moved to a non-functional requirement
3.1.2	N1.16.1	Reworded and moved to a non-functional requirement.
3.1.3	R1.5.19 R1.5.23	Made generic to all entity types.
3.1.4	R201.3.1	Applies only to hierarchical classification.
3.1.5	*Section 1.8*	Throughout section 1.8 all administration of classification scheme is by administrators.
3.1.6	*Extension module*	Roles other than administrator and user are defined in the "Roles" extension module.
3.1.7	N1.17.3	Moved to a non-functional requirement.
3.1.8	R1.8.3	

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MoReq2	MoReq2010	Remark
3.1.9	R1.8.4	
3.1.10	R1.8.7	
3.1.11	*Section 1.15*	Included in export requirements for all entities.
3.1.12	*Extension module*	Import is not part of the core requirements.
3.1.13	*Extension module*	Import is not part of the core requirements.
3.1.14	*Extension module*	Import is not part of the core requirements.
3.1.15	*Extension module*	Import is not part of the core requirements.
3.1.16	*Extension module*	Import is not part of the core requirements
3.1.17	*Section 1.15*	Included in export requirements for all entities.
3.1.18	*Section 1.15*	Under MoReq2010 all metadata must be exported.
3.1.19	*Section 1.15*	Under MoReq2010 the disposal schedule of a record must be exported.
3.1.20	*Section 1.15*	Under MoReq2010 the event history or a record must be exported.
3.1.21	*Section 1.15*	MoReq2010 only defines one form of export – to its own comprehensive format.
3.1.22	*Section 1.15*	MoReq2010 only defines one form of export – to its own comprehensive format.
3.1.23	*Not included*	MoReq2010 does not support the copying of all or part of a classification scheme.
3.1.24	*Not included*	MoReq2010 does not support the copying of all or part of a classification scheme.
3.1.25	R1.8.6 R201.3.7	

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MoReq2	MoReq2010	Remark
3.1.26	*Extension module*	Support for multiple classification schemes is not part of the core requirements.

3.2.2   Classes and Files

MoReq2	MoReq2010	Remark
3.2.1	*Section 1.11*	Section 1.11 covers requirements for metadata.
3.2.2	*Section 1.11*	Section 1.11 covers requirements for metadata
3.2.3	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
3.2.4	R1.9.13 R1.10.27	MoReq2 allows users to change the title of a file, by comparison MoReq2010 restricts file titling to administrators.
3.2.5	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
3.2.6	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
3.2.7	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
3.2.8	R1.9.37	MoReq2010 does not support opening and closing of classes (they are instead active or inactive under R1.8.22 and R1.8.23). Only aggregations are opened and closed under R1.9.35, R1.9.36 and R1.9.39.
3.2.9	R1.5.20	
3.2.10	R201.3.5 R201.3.6	In MoReq2010 for hierarchical classification only.
3.2.11	R1.8.11 R1.9.13	
3.2.12	R201.3.5 R201.3.6	See 3.2.10, above.

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MoReq2	MoReq2010	Remark
3.2.13	*Module 202*	MoReq2010's module 202 introduces thesaurus based classification; this can be as either primary or secondary classification when used with the multiple classification schemes extension module.
3.2.14	*Extension module*	Multilingual thesaurus classification is an extension module.
3.2.15	N1.17.2	Moved to a non-functional requirement.
3.2.16	*Section 1.14*	Part of standard searching and reporting.
3.2.17	*Not included*	MoReq2010 does not support records that are not aggregated.

3.2.3 Volumes and Sub-Files

MoReq2	MoReq2010	Remark
3.3.1	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.2	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.3	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.4	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.5	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.6	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.

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MoReq2	MoReq2010	Remark
3.3.7	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.8	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.9	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.10	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.11	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.12	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.13	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
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3.3.15	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.16	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.17	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.

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MoReq2	MoReq2010	Remark
3.3.18	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.3.19	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.

3.2.4   Maintaining the Classification Scheme

MoReq2	MoReq2010	Remark
3.4.1	R201.3.8 R201.3.9 R201.3.10	In MoReq2010 for hierarchical classification only.
3.4.2	R1.8.26	In MoReq2010 the equivalent of combining one class with another is to replace the classification of all entities classified with one class with a replacement class.
3.4.3	R1.9.25	Because of the nature of classes in MoReq2010 there is no equivalent to splitting a class under MoReq2; however, MoReq2010 does support the splitting of aggregations.
3.4.4	*Not included*	MoReq2010 does not support the copying of all or part of a classification scheme.
3.4.5	*Not included*	MoReq2010 does not support the copying of all or part of a classification scheme.
3.4.6	*Not included*	MoReq2010 does not support the copying of all or part of a classification scheme.
3.4.7	*Not included*	Not included as this is simply the corollary of the other requirements and therefore implicit.
3.4.8	R1.9.28 R1.9.33	
3.4.9	R1.9.31 R1.9.32 R1.9.34	

MoReq2	MoReq2010	Remark
3.4.10	*Not included*	Implicit in the MoReq2010 requirements above.
3.4.11	*Not included*	Closing aggregations is a separate function to moving aggregations in MoReq2010.
3.4.12	*Not included*	MoReq2010 requires aggregations and records to change their inherited classifications when they are moved under R1.9.31.
3.4.13	*Not included*	MoReq2010 does not allow multiple disposal schedules; a record's disposal schedule is always inherited from its primary classification.
3.4.14	*Not included*	MoReq2010 does not support the copying of all or part of a classification scheme.
3.4.15	R1.6.26	
3.4.16	R1.6.30	
3.4.17	R1.8.22 R1.9.35	Aggregations under MoReq2010 support opening and closing; "inactive" has a different meaning equating to destruction.
3.4.18	1.8.29	In MoReq2010 classes can only be deleted if they have never been used.
3.4.19	*Not included*	Implicit in the MoReq2010 requirements.
3.4.20	R1.9.35	
3.4.21	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.
3.4.22	*Not included*	Implicit in the MoReq2010 requirements, however note that MoReq2010 does make a distinction between active and inactive under R1.14.19.
3.4.23	*Extension module*	Links are included in an extension module to MoReq2010.
3.4.24	R1.10.33	In MoReq2010 this is called cloning.
3.4.25	R1.14.44	

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MoReq2	MoReq2010	Remark
3.4.26	R1.14.39	
3.4.27	R1.9.9 R1.10.20 R1.10.21	In MoReq2010 this is called browsing, see the definition under R1.5.14.
3.4.28	*Not included*	For "change of keyword" in MoReq2 read "reclassification" in MoReq2010.
3.4.29	*Not included*	For "change of keyword" in MoReq2 read "reclassification" in MoReq2010.

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4 Controls and Security

4.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Access to a records system under MoReq2010 can be through a particular type of interface such as a GUI or an API (only one is required for compliance)
- MoReq2010 does not include requirements for authentication services or directory services which are managed elsewhere (although "elsewhere" can still mean within the same business system)
- The core module contains only a basic definition of system wide roles
- More advanced custom or user-defined roles and entity specific roles are defined in an extension module
- There is no system wide audit trail
- Instead each entity has an event history made up of a sequence of events that may be shared with other participating entities
- The event history is a part of the entity and is encapsulated in its metadata and is inseparable
- The event history and other metadata are always exported together with the entity
- Backup and recovery are moved to non-functional requirements
- Vital records are moved to an extension module

4.2 Mapping of requirements

4.2.1 Access

MoReq2	MoReq2010	Remark
4.1.1	R1.7.1 R1.7.2	
4.1.2	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module. Note that groups are not managed within the MCRS under MoReq2010.
4.1.3	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module. Note that groups are not managed within the MCRS under MoReq2010.

MoReq2	MoReq2010	Remark
4.1.4	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module. Note that groups are not managed within the MCRS under MoReq2010.
4.1.5	*Not included*	MoReq2010 incorporates role based access control but not permission based access control.
4.1.6	R1.7.1	MoReq2010 requires an authorisation service.
4.1.7	R1.7.36 R1.7.38	But note that groups are not managed within the MCRS under MoReq2010.
4.1.8	*Extension module*	The MoReq2010 core defines only system-wide roles; entity specific roles (limited to only a part of the MCRS) are included in an extension module.
4.1.9	R1.7.12	See also R1.7.23.
4.1.10	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module.
4.1.11	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module.
4.1.12	*Not included*	Groups are not managed within the MCRS under MoReq2010.
4.1.13	R1.7.20	Implicit.
4.1.14	*Not included*	This is either the same as allocating a role for a limited time period (allowed in the roles extension module) or it is the same as "need to know" security categories (another extension module).
4.1.15	*Extension module*	Moved to a non-functional requirement in the roles extension module.
4.1.16	*Not included*	Groups and user profiles are not managed within the MCRS under MoReq2010.

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MoReq2	MoReq2010	Remark
4.1.17	*Extension module*	Owner is a separate type of role covered by an extension module.
4.1.18	*Not included*	Groups and user profiles are not managed within the MCRS under MoReq2010.
4.1.19	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module.
4.1.20	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module.
4.1.21	*Module 102*	MoReq2010's module 102 covers requirements for application programming interfaces (API).
4.1.22	R1.14.20	
4.1.23	*Extension module*	MoReq2010's core requirements are designed to provide no information about an entity that a user does not have access to either by searching, browsing or inspecting. This type of requirement (knowledge of the existence of an entity that the user cannot access is covered under the "need to know" security categories (another extension module).
4.1.24	*Not included*	See response to 4.1.23 above.

4.2.2   Audit Trails

MoReq2	MoReq2010	Remark
4.2.1	R1.6.26	MoReq2010 replaces the concept of a system-wide audit trail with an event history specific to each entity.
4.2.2	*Not included*	In MoReq2010 an entity's event history stays with it from cradle to grave.
4.2.3	R1.10.24 F1.25.38	MoReq2010 does not distinguish between retrieving the datafile to read, print or present; once the datafile has been retrieved the user is able to do any of these with it.

MoReq2	MoReq2010	Remark
4.2.4	R1.6.22 R1.6.23	
4.2.5	R1.6.24	
4.2.6	R1.6.26	
4.2.7	*Not included*	In MoReq2010 an entity's event history stays with it from cradle to grave.
4.2.8	R1.6.26	
4.2.9	R1.6.30	
4.2.10	*Not included*	MoReq2010 does not allow records to be altered.
4.2.11	*Not included*	MoReq2010 does not allow an entity's event history to be altered and users are allocated roles which is recorded as an event.
4.2.12	R1.6.31	
4.2.13	R1.6.31	Also non-functional requirement N101.4.13.
4.2.14	R1.6.35	
4.2.15	R1.15.8	
4.2.16	*Not included*	This should not be possible for a MoReq compliant records system under MoReq2010.

4.2.3   Backup and Recovery

MoReq2	MoReq2010	Remark
4.3.1	*Section 1.16*	Section 1.16 of MoReq2010 covers non-functional requirements for business continuity.
4.3.2	*Section 1.16*	Section 1.16 of MoReq2010 covers non-functional requirements for business continuity.
4.3.3	*Section 1.16*	Section 1.16 of MoReq2010 covers non-functional requirements for business continuity.

MoReq2	MoReq2010	Remark
4.3.4	*Section 1.16*	Section 1.16 of MoReq2010 covers non-functional requirements for business continuity.
4.3.5	*Section 1.16*	Section 1.16 of MoReq2010 covers non-functional requirements for business continuity.

4.2.4   Vital Records

MoReq2	MoReq2010	Remark
4.4.1	*Extension module*	Vital records are included in a separate extension module.
4.4.2	*Extension module*	Vital records are included in a separate extension module.
4.4.3	*Extension module*	Vital records are included in a separate extension module.
4.4.4	*Extension module*	Vital records are included in a separate extension module.
4.4.5	*Extension module*	Vital records are included in a separate extension module.

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5   Retention and Disposition

5.1   Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Disposal schedules are prescriptively described in a manner that any records system can recognise and therefore apply and use a disposal schedule defined in another records system
- Records cannot be deleted they may only be destroyed by applying a disposal schedule
- Under MoReq2 a record could have multiple simultaneous retention and disposition schedules – this conflict could only be resolved at time of disposal by an administrator
- Under MoReq2010 a record may only have one disposal schedule which is derived from its primary classification by default but may be overridden by an administrator – for example following a review (without reclassifying the record)
- For simplicity, destruction is bottom up meaning that a closed aggregation is automatically destroyed when all records in the aggregation have been destroyed (aggregations can be held open to prevent their automatic destruction)
- The MoReq2 term "stub" is no longer used in MoReq2010 as all entities have an active state and an inactive state – following destruction under a disposal action aggregations, records and components are simply inactive
- On destruction the component datafiles, some metadata elements (configurable by element definition) and some events in the event history (configurable by function definition) are automatically deleted to prevent the record being reconstructed from its metadata – this is the logical equivalent of creating a stub under MoReq2

5.2   Mapping of requirements

5.2.1   Retention and Disposition Schedules

MoReq2	MoReq2010	Remark
5.1.1	R1.12.3	MoReq2010 does not make provision for altering disposal schedules after they have been created; they must be replaced by another disposal schedule.
5.1.2	N1.17.4	
5.1.3	*Not included*	This is not a mandatory requirement of MoReq2 and MoReq2010 allows an MCRS to apply any arrangement to its own inventories.

MoReq2	MoReq2010	Remark
5.1.4	R1.5.19	
5.1.5	R1.5.23	
5.1.6	*Not included*	MoReq2010 does not allow the retention or disposal information for a disposal schedule to be modified once it has been applied to an entity, see R1.12.20. An administrator must replace the disposal schedule with a new disposal schedule.
5.1.7	*Not included*	MoReq2010 does not allow the retention or disposal information for a disposal schedule to be modified once it has been applied to an entity, see R1.12.20. An administrator must replace the disposal schedule with a new disposal schedule.
5.1.8	*Not included*	MoReq2010 does not allow the retention or disposal information for a disposal schedule to be modified once it has been applied to an entity, see R1.12.20. An administrator must replace the disposal schedule with a new disposal schedule.
5.1.9	R1.15.1	Disposal schedules are exported under section 1.15. Import is managed by a separate extension module.
5.1.10	R1.10.30	In MoReq2010 only records have disposal schedules, although both aggregations and records must be classified; a record can only ever have one disposal schedule associated with it.
5.1.11	R1.10.31	In MoReq2010 a record's disposal schedule is provided by its primary classification (which can in turn be inherited from the record's aggregation).
5.1.12	*Not included*	In MoReq2010 all records must be aggregated.
5.1.13	R1.10.31	
5.1.14	R1.10.32	In MoReq2010 only records have disposal schedules.

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MoReq2	MoReq2010	Remark
5.1.15	*Not included*	In MoReq2010 the concept of record types has been superseded by the ability to directly apply a classification to a record in addition to the classification the record receives through its parent aggregation. This is cleaner and can serve the same purpose as allocating a record type to a record in allowing the record to have a different primary classification (and therefore disposal schedule) to that which it would have otherwise inherited.
5.1.16	*Not included*	MoReq2010 differs from MoReq2 in only allowing one disposal schedule to ever be in force for any record.
5.1.17	R1.10.30 R1.10.32	In MoReq2010 a record's default disposal schedule is that of its primary classification but may be overridden by an administrator.
5.1.18	R1.10.30	In MoReq2010 disposal schedules are not inherited directly; instead they are associated with an aggregation's primary classification, which is inherited by its children.
5.1.19	R1.12.4 R1.12.5 R1.12.6 R1.12.7 R1.12.8 R1.12.9 R1.12.10	
5.1.20	R1.12.13	
5.1.21	R1.12.17 R1.12.18 R1.12.19	
5.1.22	R1.12.32	
5.1.23	*Not included*	MoReq2010 does not allow a record to have more than one disposal schedule; therefore there is no need for an administrator to arbitrate between conflicting schedules.
5.1.24	R1.12.13	And "NEVER" from R1.12.4.
5.1.25	R1.12.4	

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MoReq2	MoReq2010	Remark
5.1.26	R1.12.10	MoReq2010 places a maximum length for a retention period at 100 years; longer than this and the record must be retained permanently (although a disposal schedule could be created to REVIEW in 100 years). See the rationale to R1.12.10.
5.1.27	R1.12.10	See 5.1.26 above.
5.1.28	*Not included*	In MoReq2010 this is implicit.
5.1.29	R1.12.37	In MoReq2010 all functions performed are added to the event history under R1.6.26
5.1.30	R1.12.38	MoReq2010 raises an alert when a disposal action is over due and relies on administrators checking when they become due under R1.12.40.
5.1.31	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module.
5.1.32	R1.12.34	Note that under R1.12.33 MoReq2010 only allows disposal schedules to be modified before they are applied to entities, after they are applied to entities they must be replaced by a different disposal schedule.
5.1.33	*Not included*	In MoReq2010 a record's default disposal schedule always derives from its primary classification under R1.10.31
5.1.34	R1.13.5	In MoReq2010 aggregations and records are added to disposal holds rather than disposal holds being added to aggregations and records – this difference in terminology highlights the concept that a disposal hold is itself a traceable entity corresponding to a specific court order, etc.
5.1.35	*Not included*	Implicit in the way the requirements are structured in MoReq2010.
5.1.36	R1.12.37 R1.12.32 R1.12.47	
5.1.37	R1.13.9	

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MoReq2	MoReq2010	Remark
5.1.38	R1.13.5 R1.13.6 R1.13.7	This is done by creating an event in MoReq2010 and adding to the event history.
5.1.39	R1.13.5	Note that in MoReq2010 the administrator does not apply a disposal schedule to each aggregation or record but adds the aggregations and records to the same disposal hold.
5.1.40	R1.13.6	See the explanation to 5.1.39 above.
5.1.41	*Not included*	Implicit in MoReq2010.
5.1.42	Section 1.14	Part of searching for an entity by its metadata in MoReq2010.
5.1.43	*Not included*	This is not a mandatory requirement of MoReq2.

5.2.2 Review of Disposition Actions

MoReq2	MoReq2010	Remark
5.2.1	R1.12.40	Under MoReq2010 the MCRS provides
5.2.2	R1.12.40	
5.2.3	*Extension module*	Renditions are included in a separate extension module.
5.2.4	R1.12.42	In MoReq2010 this is always done by application of a different disposal schedule under R1.10.32.
5.2.5	R1.12.44	
5.2.6	R1.12.45	
5.2.7	*Not included*	Implicit in MoReq2010 as reviewing a record will generate an event in the event history.
5.2.8	*Extension module*	Links are included in a separate extension module.

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5.2.3   Transfer, Export and Destruction

MoReq2	MoReq2010	Remark
5.3.1	*Section 1.15*	In MoReq2010 export must be done in accordance with section 1.15.
5.3.2	*Section 1.15*	Section 1.15 of MoReq2010 covers completeness of the export including entity relationships.
5.3.3	*Section 1.15*	Section 1.15 of MoReq2010 provides a well defined and mandatory process.
5.3.4	*Not included*	Not included in the core requirements of MoReq2010. May be considered later by the MGB for an extension module to cover an OAIS interface to an MCRS.
5.3.5	*Section 1.15*	Section 1.15 of MoReq2010 covers completeness of the export including metadata, event history, etc.
5.3.6	*Section 1.15*	Section 1.15 of MoReq2010 covers completeness of the export including metadata.
5.3.7	*Section 1.15*	Under section 1.15 of MoReq2010 disposal schedules are always exported with records to which they are attached.
5.3.8	*Not included*	In MoReq2010 access to functionality is through roles. Role definitions can be included in an export, as can the users and groups assigned to those roles. This is how MoReq2010 transfers either the access controls or the user who can access particular entities from one MCRS to another.
5.3.9	*Section 1.15*	Section 1.15 of MoReq2010 covers bulk export of multiple entities as a bulk operation.
5.3.10	*Not included*	Under MoReq2010 records can be stored in more than one aggregation by cloning them under R1.10.33. Under these circumstances the complete record and its components is always exported whenever any of its clones are exported.
5.3.11	R1.15.6	In MoReq2010 an MCRS cannot export the component of a record if it is not accessible as a datafile under R1.10.13. This might happen if the record is physical for example. In this case the MCRS exports the location and other metadata of the component.

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MoReq2	MoReq2010	Remark
5.3.12	*Extension module*	Renditions are included in a separate extension module.
5.3.13	*Not included*	MoReq2010 requires only export to its own format. Any further transposition of the exported data into other formats is external to and not required of an MCRS.
5.3.14	R1.12.47	
5.3.15	R1.12.50	
5.3.16	R1.15.2	For "class" in MoReq2 read "aggregation" in MoReq2010.
5.3.17	R1.15.5	
5.3.18	*Extension module*	Renditions are included in a separate extension module.
5.3.19	R1.12.50 R1.12.52	The term "stub" is not used in MoReq2010. Instead when an aggregation or record is destroyed it is made inactive. Some metadata and some events can also be deleted on destruction under R1.12.50 and R1.12.52.
5.3.20	R1.6.32 R1.11.28	User definable under MoReq2010.
5.3.21	R1.11.28	
5.3.22	*Not included*	Implicit in MoReq2010 as "stubs" are just inactive entities.
5.3.23	*Not included*	Implicit in MoReq2010.
5.3.24	R1.15.8 R1.15.9	This is achieved in MoReq2010 by reporting on the participating entities in the export event.

6 Capturing and Declaring Records

6.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Records can be made up of components that are stored internally by the records system in its own repository (MoReq2010 uses the terminology "managed components")
- Records can also be made up of components that are kept outside the records system and are managed in place (MoReq2010 uses the terminology "unmanaged components")
- Records can have multiple components of any type
- Records must be placed in an aggregation
- Importing is an extension module to MoReq2010 (this is a complex processing task); many compliant records systems will therefore be producers rather than producer/consumers (all compliant records systems must be producers)
- Specific requirements for email capture from email clients are moved to an extension module
- Record types are no longer required as they are replaced by the ability to classify individual records (MoReq2 only allows records to be classified by placing them into a file that is then placed in a class – hence the need for "loose" records, not in an aggregation, and record types)
- Specific requirements for scanning and imaging are moved to an extension module

6.2 Mapping of requirements

6.2.1 Capture

MoReq2	MoReq2010	Remark
6.1.1	*Not included*	MoReq2010 is not designed just for generic records systems that store any electronic record but for specialist records systems that store particular records or document formats as well. Under MoReq2010, the supplier provides information on what document formats its product supports.
6.1.2	N1.17.2 N1.17.4	Moved to non-functional requirements.
6.1.3	R1.10.16	
6.1.4	R1.10.18	

6.1.5	*Extension module*	Under MoReq2010 the modified components would be part of a rendition not the original record.
6.1.6	*Extension module*	See remark under 6.1.5 above. MoReq2010 does not allow modification of an original record.
6.1.7	R1.10.19	Under MoReq2010 the supplier is required to provide a list of the supported formats.
6.1.8	R1.11.16	In MoReq2010 all metadata elements must be expressed as W3C XML datatypes, which may include datatype validation rules, pattern matching, etc.
6.1.9	R1.11.16	In MoReq2010 all metadata elements must be expressed as W3C XML datatypes, which may include datatype validation rules, pattern matching, etc.
6.1.10	*Not included*	Implicit in MoReq2010.
6.1.11	*Section 1.11*	Section 1.11 of MoReq2010 covers metadata and templates.
6.1.12	R1.11.11 R1.11.43	Component templates are provided by the supplier in MoReq2010, not configured by administrators.
6.1.13	*Not included*	Implicit in MoReq2010.
6.1.14	*Extension module*	Extended record creation is the subject of a MoReq2010 extension module.
6.1.15	*Extension module*	The MoReq2010 core contains only predefined roles; user-defined or custom roles are included in an extension module.
6.1.16	R1.10.1	In MoReq2010 the record must belong to an aggregation.
6.1.17	R1.11.11 R1.11.43	Component templates are provided by the supplier.
6.1.18	*Not included*	Only required for certain types of documents in certain circumstances. See, for example, the email extension module or the registration extension module.
6.1.19	R1.5.20	
6.1.20	R101.3.4	In MoReq2010 for graphical user interfaces only.
6.1.21	R1.11.54	

6.1.22	R1.11.19	
6.1.23	R1.9.3	Under MoReq2010 an aggregation and a record can have multiple classifications.
6.1.24	*Not included*	Under MoReq2010 every aggregation and every record must have at least a primary classification.
6.1.25	*Not included*	Implicit in MoReq2010.
6.1.26	*Not included*	Classifications are inherited in MoReq2010.
6.1.27	R1.10.12	In MoReq2010 language identifiers are at the component level and only apply to those components that are text searchable.
6.1.28	*Not included*	Under MoReq2010 classes belong to classification schemes.
6.1.29	*Section 1.11*	Section 1.11 of MoReq2010 applies to metadata elements and templates.
6.1.30	*Not included*	Warnings apply only to graphical user interfaces.
6.1.31	R1.10.27	Under MoReq2010 a user may change the title of a record.
6.1.32	*Extension module*	Applies only to an MCRS that integrates with a document management system – see EDRMS extension module.
6.1.33	*Not included*	Applies only to graphical user interfaces.
6.1.34	*Extension module*	Extended record creation is the subject of a MoReq2010 extension module.
6.1.35	*Extension module*	Applies only to an MCRS that integrates with a document management system – see EDRMS extension module.
6.1.36	*Module 102*	MoReq2010's module 102 covers requirements for application programming interfaces (API).
6.1.37	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.1.38	*Not included*	It is not apparent what the same content really means so this must be adjudicated on a case-by-case basis – hence a non-functional requirement rather than a functional one.
6.1.39	*Not included*	For title see 6.1.30. Duplication of other metadata listed is not unusual between records.

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6.1.40	*Not included*	Application specific.
6.1.41	*Extension module*	Backward compatibility to files, sub-files and volumes in MoReq2 is provided by the files and multifiles extension modules.

6.2.2 Bulk Importing

MoReq2	MoReq2010	Remark
6.2.1	*Extension module*	Importing is handled by its own extension module under MoReq2010.
6.2.2	*Not included*	Implicit in MoReq2010
6.2.3	*Extension module*	Importing is handled by its own extension module under MoReq2010.
6.2.4	*Extension module*	Importing is handled by its own extension module under MoReq2010.
6.2.5	*Extension module*	Importing is handled by its own extension module under MoReq2010.
6.2.6	*Extension module*	Importing is handled by its own extension module under MoReq2010.
6.2.7	*Not included*	Input queues are not explained in MoReq2.
6.2.8	*Extension module*	Importing is handled by its own extension module under MoReq2010.

6.2.3 e-Mail Management

MoReq2	MoReq2010	Remark
6.3.1	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.2	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.3	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.

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MoReq2	MoReq2010	Remark
6.3.4	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.5	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.6	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.7	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.8	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.9	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.10	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.11	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.12	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.13	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.14	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.15	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.16	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.17	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.
6.3.18	*Extension module*	Applies only to an MCRS that integrates with an email client – see client side email extension module.

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6.2.4   Record Types

MoReq2	MoReq2010	Remark
6.4.1	*Not included*	Under MoReq2010 record types are replaced by the ability to apply a primary classification directly to a record.
6.4.2	*Not included*	Under MoReq2010 every record has one primary classification.
6.4.3	R1.8.20 R1.8.21	Only some classes can be applied directly to records.
6.4.4	*Not included*	Under MoReq2010 record types are replaced by the ability to apply a primary classification directly to a record.
6.4.5	*Not included*	A record's default primary classification comes from its aggregation under MoReq2010.

6.2.5   Scanning and Imaging

MoReq2	MoReq2010	Remark
6.5.1	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.2	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.3	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.4	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.5	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.6	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.7	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.8	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.

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MoReq2	MoReq2010	Remark
6.5.9	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.10	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.11	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.12	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.13	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.14	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.15	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.16	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.17	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.18	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.19	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.20	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.21	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.22	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.
6.5.23	*Extension module*	Scanning and imaging is a separate extension module under MoReq2010.

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7 Referencing

7.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Automatic labelling, or constructing classification codes and aggregation names using inherited patterns, is moved to an extension module
- All identifiers use UUIDs to ensure universal uniqueness across different records systems – this is fundamental to interoperability

7.2 Mapping of requirements

7.2.1 Classification Codes

MoReq2	MoReq2010	Remark
7.1.1	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.2	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.3	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.4	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.5	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.6	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.7	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.8	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.9	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
7.1.10	*Extension module*	Automatic labelling (classification coding) is included in an extension module.

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7.2.2   System Identifiers

MoReq2	MoReq2010	Remark
7.2.1	R1.5.19	
7.2.2	R1.11.1 R1.11.2	
7.2.3	R1.5.19	
7.2.4	R1.11.1	
7.2.5	R1.11.1	
7.2.6	*Not included*	Applies only to graphical user interfaces.

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8 Searching, Retrieval and Presentation

8.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- MoReq2010 does not include requirements for printing records or reports physically to paper
- Records and reports may be rendered electronically

8.2 Mapping of requirements

8.2.1 Search and Retrieval

MoReq2	MoReq2010	Remark
8.1.1	R1.14.20	
8.1.2	R1.14.1	Under MoReq2010 searches can be for any entities.
8.1.3	R1.14.3	
8.1.4	R1.14.16	
8.1.5	*Not included*	Applies only to graphical user interfaces.
8.1.6	R1.14.8	
8.1.7	*Not included*	Applies only to graphical user interfaces.
8.1.8	R1.14.2 R1.14.3	
8.1.9	R1.14.7	
8.1.10	R1.14.29	
8.1.11	*Not included*	Applies only to graphical user interfaces.
8.1.12	*Not included*	Too specific to particular types of search engine.
8.1.13	R1.14.4	
8.1.14	*Module 202*	MoReq2010's module 202 covers requirements for monolingual thesaurus compliant with ISO 2788.
8.1.15	*Module 202*	MoReq2010's module 202 covers requirements for monolingual thesaurus compliant with ISO 2788.

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MoReq2	MoReq2010	Remark
8.1.16	*Module 202*	MoReq2010's module 202 covers requirements for monolingual thesaurus compliant with ISO 2788.
8.1.17	*Module 202*	MoReq2010's module 202 covers requirements for monolingual thesaurus compliant with ISO 2788.
8.1.18	*Module 202*	MoReq2010's module 202 covers requirements for monolingual thesaurus compliant with ISO 2788.
8.1.19	*Module 202*	MoReq2010's module 202 covers requirements for monolingual thesaurus compliant with ISO 2788.
8.1.20	R1.10.30	MoReq2010 allows users to select a record's primary classification.
8.1.21	N1.17.12	Moved to a non-functional requirement.
8.1.22	N1.17.11	Moved to a non-functional requirement.
8.1.23	R1.14.17	
8.1.24	*Not included*	Applies only to graphical user interfaces.
8.1.25	*Not included*	Storage management is not part of MoReq2010 and should be transparent to users in an MCRS.
8.1.26	R1.14.34	
8.1.27	R1.14.35	
8.1.28	R1.14.11	
8.1.29	R1.14.11	
8.1.30	R1.14.29	Display is only applicable to graphical user interfaces.
8.1.31	R1.14.7	
8.1.32	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
8.1.33	*Not included*	Not applicable to the vast majority of records systems.

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8.2.2   Presentation: Displaying Records

MoReq2	MoReq2010	Remark
8.2.1	R101.3.3	Moved to graphical user interface
8.2.2	*Extension module*	Integrated viewers are the subject of an extension module to MoReq2010.
8.2.3	*Extension module*	Integrated viewers are the subject of an extension module to MoReq2010.

8.2.3   Presentation: Printing

MoReq2	MoReq2010	Remark
8.3.1	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.2	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.3	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.4	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.5	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.6	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.7	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.

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MoReq2	MoReq2010	Remark
8.3.8	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.9	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.10	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.11	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.12	1.15.2	In MoReq2010 this requirements means exporting a classification scheme and all its classes.
8.3.13	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.14	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.15	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.16	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.17	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.
8.3.18	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.

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MoReq2	MoReq2010	Remark
8.3.19	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.

8.2.4   Presentation: Other

MoReq2	MoReq2010	Remark
8.4.1	*Not included*	Not specific enough for interpretation.

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9 Administrative Functions

9.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Requirements for reporting that requires graphing or other sophisticated statistical analysis techniques are not included in MoReq2010
- It is assumed that these tools will be available to users outside the records system and that statistics once extracted from the records system will be further analysed externally by such readily available packages
- MoReq2010 does not allow any of the options available under MoReq2 to delete records outside the common retention and disposal model
- If a record is added to a records system by mistake then it must still be destroyed in the usual manner by applying a disposal schedule, etc.
- Scheduled reporting is moved to an extension module
- Redaction and annotation is moved to an extension module

9.2 Mapping of requirements

9.2.1 General Administration

MoReq2	MoReq2010	Remark
9.1.1	*Not included*	Implicit in MoReq2010.
9.1.2	R1.7.36	
9.1.3	N1.16.11	
9.1.4	*Not included*	
9.1.5	*Not included*	Groups are not managed within the MCRS under MoReq2010.

9.2.2 Reporting

MoReq2	MoReq2010	Remark
9.2.1	*Extension module*	Scheduled reporting is included in an extension module to MoReq2010.
9.2.2	*Not included*	Requirements for printing to paper are not included in MoReq2010. Reporting is generic and can be to both physical and electronic formats.

MoReq2	MoReq2010	Remark
9.2.3	*Not included*	MoReq2010 includes requirements for records systems that do not have a repository.
9.2.4	R1.14.11	MoReq2010 does not have a requirement for natural language – only what is described under R1.14.11.
9.2.5	R1.14.43	
9.2.6	R1.14.44	
9.2.7	*Not included*	Detailed statistical analysis is outside the scope of an MCRS. Instead statistics from the MCRS can be fed into a specialised analysis package.
9.2.8	R1.14.49	
9.2.9	R1.14.40	
9.2.10	R1.14.44	
9.2.11	*Not included*	Detailed statistical analysis is outside the scope of an MCRS. Instead statistics from the MCRS can be fed into a specialised analysis package.
9.2.12	*Not included*	Detailed statistical analysis is outside the scope of an MCRS. Instead statistics from the MCRS can be fed into a specialised analysis package.
9.2.13	*Not included*	Detailed statistical analysis is outside the scope of an MCRS. Instead statistics from the MCRS can be fed into a specialised analysis package.
9.2.14	*Not included*	User authentication is not part of MoReq2010 which uses a separate authentication service under R1.7.1.
9.2.15	*Not included*	Detailed statistical analysis is outside the scope of an MCRS. Instead statistics from the MCRS can be fed into a specialised analysis package.
9.2.16	*Not included*	Reports must be able to contain lists of such things.
9.2.17	*Not included*	Outside the scope of MoReq2010. Should be done by organisation's network administrator.
9.2.18	R1.14.1	Search and report on event entities.

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MoReq2	MoReq2010	Remark
9.2.19	R1.14.1	In MoReq2010 searching and reporting applies to all entity types.
9.2.20	1.14.1	Search and report on inactive records and aggregations by their metadata.
9.2.21	1.14.1	Search and report on entities by their unique export identifier under R1.15.4.
9.2.22	1.14.1	Search and report on records by their disposal metadata explained in section 1.12.
9.2.23	R1.14.20	In MoReq2010 users can only report on entities they can inspect.
9.2.24	*Not included*	User authentication is not part of MoReq2010 which uses a separate authentication service under R1.7.1.
9.2.25	*Extension module*	Scheduled reporting is included in an extension module to MoReq2010.
9.2.26	R1.12.40	
9.2.27	1.14.1	Search and report on disposal schedules by their metadata.
9.2.28	*Not included*	Detailed statistical analysis is outside the scope of an MCRS. Instead statistics from the MCRS can be fed into a specialised analysis package.
9.2.29	*Not included*	Detailed statistical analysis is outside the scope of an MCRS. Instead statistics from the MCRS can be fed into a specialised analysis package.
9.2.30	R1.15.9	
9.2.31	*Extension module*	Import is not part of the core requirements.
9.2.32	*Extension module*	Import is not part of the core requirements.
9.2.33	R1.15.6	R1.15.6 of MoReq2010 specifies exactly the order in which entities are to be exported.
9.2.34	R1.15.9	

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9.2.3   Changing, Deleting and Redacting Records

MoReq2	MoReq2010	Remark
9.3.1	*Not included*	Implicit in MoReq2010 – records cannot be deleted.
9.3.2	*Not included*	Implicit in MoReq2010 – records cannot be deleted.
9.3.3	*Not included*	Implicit in MoReq2010 – records cannot be deleted.
9.3.4	*Not included*	Implicit in MoReq2010 – records cannot be deleted.
9.3.5	*Not included*	Records may only be deleted by destroying them using a disposal schedule.
9.3.6	*Not included*	Records may only be deleted by destroying them using a disposal schedule.
9.3.7	*Not included*	Records may only be deleted by destroying them using a disposal schedule.
9.3.8	*Not included*	Specified for each entity type individually in MoReq2010.
9.3.9	R1.6.26	
9.3.10	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.11	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.12	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.13	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.14	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.15	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.16	*Not included*	Specified for each entity type individually in MoReq2010.

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MoReq2	MoReq2010	Remark
9.3.17	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.18	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.19	*Extension module*	Redaction is the subject of an extension module to MoReq2010.
9.3.20	R1.6.26	

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10 (optional) Management of Physical (Non-electronic) Files and Records

10.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Physical records management is an optional module in MoReq2
- Other than the provision of unmanaged components in the core requirements physical records management (containers, etc.) is moved to an extension module in MoReq2010

10.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.1.1	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.2	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.3	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.4	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.5	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.6	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.7	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.8	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.9	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.10	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.

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MoReq2	MoReq2010	Remark
10.1.11	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.12	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.13	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.14	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.15	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.16	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.17	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.18	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.19	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.20	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.21	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.22	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.23	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.1.24	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.

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11 (optional) Disposition of Physical Records

11.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Physical records management is an optional module in MoReq2
- Other than the provision of unmanaged components in the core requirements physical records management (containers, etc.) is moved to an extension module in MoReq2010

11.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.2.1	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.2.2	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.2.3	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.
10.2.4	*Extension module*	Physical records management is the subject of an extension module to MoReq2010.

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12 (optional) Document Management and Collaborative Working

12.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Document management is an optional module in MoReq2
- MoReq2010 will have an extension modules specifically for EDRMS (electronic document and records management systems)

12.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.3.1	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.2	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.3	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.4	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.5	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.6	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.7	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.8	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.9	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.10	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.11	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.

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MoReq2	MoReq2010	Remark
10.3.12	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.13	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.14	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.15	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.16	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.17	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.18	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.19	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.20	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.21	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.22	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.23	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.24	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.25	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.26	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.

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MoReq2	MoReq2010	Remark
10.3.27	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.28	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.29	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.30	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.31	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.32	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.
10.3.33	*Extension module*	ERDMS is the subject of an extension module to MoReq2010.

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13 (optional) Workflow

13.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- MoReq2 does not make it clear why workflow requirements have been included or the use cases under which they are usefully applied
- For this reason these requirements have been withdrawn from MoReq2010 pending further exploration by the MoReq Governance Board

13.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.4.1	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.2	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.3	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.4	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.5	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.6	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.7	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.8	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.

MoReq2	MoReq2010	Remark
10.4.9	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.10	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.11	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.12	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.13	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.14	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.15	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.16	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.17	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.18	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.19	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.

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MoReq2	MoReq2010	Remark
10.4.20	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.21	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.22	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.23	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.24	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.25	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.26	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.27	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.28	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.29	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.30	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.

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MoReq2	MoReq2010	Remark
10.4.31	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.32	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.33	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.34	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.35	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.36	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.37	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.38	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.39	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.40	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.41	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.

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MoReq2	MoReq2010	Remark
10.4.42	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.43	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.4.44	*Not included*	Workflow requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.

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14 (optional) Casework

14.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Casework is an optional module in MoReq2
- Under MoReq2010 the requirements included in the casework module are achieved by combining requirements found in the core requirements or other extension modules
- For this reason there is no need for a separate casework extension module under MoReq2010

14.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.5.1	*Extension module*	Roles other than administrator and user are defined in the "Roles" extension module.
10.5.2	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
10.5.3	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
10.5.4	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
10.5.5	*Extension module*	See 10.5.1 above.
10.5.6	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
10.5.7	*Module 102*	MoReq2010's module 102 covers requirements for application programming interfaces (API).
10.5.8	*Module 102*	Non-functional requirement.
10.5.9	*Module 102*	Non-functional requirement.
10.5.10	*Extension module*	Describes role based access control under the "Roles" extension module.
10.5.11	*Not included*	Applies only to graphical user interfaces.

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MoReq2	MoReq2010	Remark
10.5.12	*Module 102*	MoReq2010's module 102 covers requirements for application programming interfaces (API).
10.5.13	*Section 1.11*	Section 1.11 covers requirements for metadata
10.5.14	*Extension module*	Automatic labelling (classification coding) is included in an extension module.
10.5.15	R1.11.11 R1.11.43	Under MoReq2010 this is done using component templates.
10.5.16	*Module 102*	The business application must use the API to specify the aggregation to use.
10.5.17	R1.6.26	
10.5.18	R1.14.39	
10.5.19	R1.14.44	

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15 (optional) Integration with Content Management Systems

15.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Integration with content management systems is an optional module in MoReq2
- Under MoReq2010, with the exception of requirement 10.6.7, the requirements included in the CMS module are achieved by combining requirements found in the core requirements or other extension modules
- For this reason there is no need for a separate casework extension module under MoReq2010
- MoReq2 requirement 10.6.7 for specific saving of web pages as records may be picked up by the MoReq Governance Board and included in a future extension module

15.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.6.1	*Module 102*	MoReq2010's module 102 covers requirements for application programming interfaces (API).
10.6.2	*Not included*	An MCRS may be designed to capture many datafile types.
10.6.3	R1.11.11 R1.11.43	Under MoReq2010 this is done using component templates.
10.6.4	*Not included*	Under MoReq2010 records can never be altered or deleted.
10.6.5	*Module 102*	MoReq2010's module 102 covers requirements for application programming interfaces (API).
10.6.6	*Module 102*	MoReq2010's module 102 covers requirements for application programming interfaces (API).
10.6.7	*Not included*	May be considered by the MGB for a future extension module that covers the capture of web pages as records.
10.6.8	R1.6.26	
10.6.9	R1.14.3	
10.6.10	R1.10.23 R1.10.24	

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MoReq2	MoReq2010	Remark
10.6.11	R1.6.26	

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16 (optional) Electronic Signatures

16.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Electronic signatures is an optional module in MoReq2
- Likewise electronic signatures is moved to an extension module in MoReq2010

16.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.7.1	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.2	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.3	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.4	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.5	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.6	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.7	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.8	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.9	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.
10.7.10	*Extension module*	Requirements for electronic signatures form their own extension module to MoReq2010.

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17 (optional) Encryption

17.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Encryption is an optional module in MoReq2
- Likewise encryption is moved to an extension module in MoReq2010

17.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.8.1	*Extension module*	Requirements for encryption form their own extension module to MoReq2010.
10.8.2	*Extension module*	Requirements for encryption form their own extension module to MoReq2010.
10.8.3	*Extension module*	Requirements for encryption form their own extension module to MoReq2010.
10.8.4	*Extension module*	Requirements for encryption form their own extension module to MoReq2010.
10.8.5	*Extension module*	Requirements for encryption form their own extension module to MoReq2010.
10.8.6	*Extension module*	Requirements for encryption form their own extension module to MoReq2010.

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18 (optional) Digital Rights Management

18.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- MoReq2 only has two mandatory requirements relating to DRM which amount to support for unspecified DRM/E-DRM features
- Neither of these mandatory requirements are testable
- For this reason these requirements have been withdrawn from MoReq2010 pending further exploration by the MoReq Governance Board

18.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.9.1	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.9.2	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.9.3	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.9.4	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.9.5	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.9.6	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.
10.9.7	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.

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MoReq2	MoReq2010	Remark
10.9.8	*Not included*	DRM requirements are not included in MoReq2010 – they have been referred back to the MGB for possible assessment as a future extension module.

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19 (optional) Distributed Systems

19.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Distributed systems is an optional module in MoReq2
- Likewise distributed systems is moved to an extension module in MoReq2010

19.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.10.1	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.2	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.3	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.4	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.5	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.6	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.7	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.8	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.9	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.10	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.11	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.

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MoReq2	MoReq2010	Remark
10.10.12	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.13	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.14	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.15	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.16	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.
10.10.17	*Extension module*	Requirements for distributed systems will be included in a separate extension module to MoReq2010.

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20 (optional) Offline and Remote Working

20.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Offline and remote working is an optional module in MoReq2
- Likewise offline working is moved to an extension module in MoReq2010

20.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.11.1	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.2	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.3	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.4	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.5	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.6	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.7	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.8	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.9	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.10	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.
10.11.11	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.

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MoReq2	MoReq2010	Remark
10.11.12	*Extension module*	Requirements for offline working will be included in a separate extension module to MoReq2010.

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21 (optional) Fax Integration

21.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Fax integration is an optional module in MoReq2
- Likewise fax integration is moved to an extension module in MoReq2010

21.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.12.1	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.2	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.3	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.4	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.5	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.6	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.7	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.8	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.9	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.
10.12.10	*Extension module*	Requirements for fax integration will be included in a separate extension module to MoReq2010.

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22 (optional) Security Categories

22.1 Comparative overview

MoReq2010 differs from MoReq2 in the following key areas:

- Security categories is an optional module in MoReq2
- Likewise security categories is moved to an extension module in MoReq2010

22.2 Mapping of requirements

MoReq2	MoReq2010	Remark
10.13.1	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.2	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.3	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.4	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.5	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.6	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.7	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.8	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.9	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.10	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.11	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.

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MoReq2	MoReq2010	Remark
10.13.12	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.13	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.14	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.15	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.16	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.17	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.18	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.19	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.20	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.21	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.22	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.23	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.24	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.25	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.26	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.

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MoReq2	MoReq2010	Remark
10.13.27	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.28	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.
10.13.29	*Extension module*	Requirements for security categories will be included in a separate extension module to MoReq2010.

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